

Vendor Agreement/Application

3rd Annual Festival of Fall
at City Center Cir Port Orange, FL
Oct 16th, 2021 10AM to 3PM



Business Name: _____
Contact(s): _____
Address: _____
Phone: _____ Email: _____
Website, if applicable: _____
Description of business/Be specific: _____

Check what applies to you:

O-Vendor/Crafter 10x10 Space \$65, You supply your own canopy, tables and chairs. Electricity available if requested for additional cost

O-Vendor fee for under the porch spot \$45. You supply own 6 or 8 foot table. 10 feet of space across. no electricity

O- Food Truck \$75, must be licensed by the State of FL Dept of Health

O- Sponsor \$175 Includes canopy, table, chairs, logo on Facebook page, website and ad in paper

O- \$25 Electricity. Vendors must provide their own electrical cords. (must select if need spot with electricity option)

Type of Products/Category:

- | | | | | |
|--------------------------------------|-------------------------------------|---|---|--|
| <input type="checkbox"/> Art | <input type="checkbox"/> Clothing | <input type="checkbox"/> Resin art | <input type="checkbox"/> Home Decor | <input type="checkbox"/> Pet Products |
| <input type="checkbox"/> Crafts | <input type="checkbox"/> Jewelry | <input type="checkbox"/> Food | <input type="checkbox"/> Kitchen products | <input type="checkbox"/> Candles/Wax |
| <input type="checkbox"/> Books | <input type="checkbox"/> Wood Signs | <input type="checkbox"/> Local Business | <input type="checkbox"/> Wreaths | <input type="checkbox"/> Handbags/Purses |
| <input type="checkbox"/> Bath & Body | <input type="checkbox"/> Skincare | <input type="checkbox"/> Crochet/Embroidery | <input type="checkbox"/> Color Street | <input type="checkbox"/> Cards |
| <input type="checkbox"/> Other _____ | | | | |

Terms and Conditions:

1. **Only one(1) business per space:** unless other arrangements have been made with additional costs. Vendors may ONLY promote the business they included on the application. Only those who sign up are able to work event, you cannot assign someone else to "cover" or "take over" your spot for you. If a partnership, both names need to be on agreement & signed. Businesses with more than two people and too large of a selection of unlike or multiple products may not be accepted. Booth or table sharing and/or subletting is not allowed. Each vendor must purchase their own booth or table for their business.

Smoking: if you are a smoker, do not smoke at your booth. Many vendors will have products like clothing that cannot have the smoke smell get in them. Please smoke away from the event.

This is a Trick or Treating Event, So we do require all vendors to give out something to the kids who are dressed up

2. **Payments:** We must receive application & payment in full to secure your spot at the event.

3. **Set up:** starts at 7:30am for vendors, no earlier and must be in your spot by 9am or you will have forfeited your spot and no refunds will be given. We will have a few volunteers able to help, but be prepared to have help to unload, set up and break down. All 10x10 vendors must have weights and/or heavy duty stakes for any canopies in use. Please insure that all four corners of your canopy have weights attached. You are responsible for keeping yourself and everyone around you safe from your canopy flying from wind. If your canopies are not secured, you will be asked to go buy weights or heavy duty stakes to secure asap or you will have to break down and leave with no refunds given. You must leave the spot as you found it, free of any trash. All vendors must stay set up until the end of the event. Failure to follow these rules will result in rejection from future events.

You cannot pull up onto the sidewalk with your vehicle to unload. Anyone who parks on the sidewalk and results in the sidewalk being damaged is responsible for the cost to repair it.

At Breakdown: You cannot drive your vehicle in the circle to pack up until the event is over and all guests are out of the street.

4. **Vendor Parking:** Once unloaded, cars must be moved to the green space parking or the library parking lot.

5. **Photographs:** Vendor Permits For the Love of Shopping event coordinators to take photographs of the booths and vendors and use these photographs for advertisement or promotion purposes.

6. **Professionalism:** Anyone behaving in a rude or unprofessional manner will be asked to leave and will not be permitted to participate in future events. Please dress appropriately and professional, nothing that would be seen as offensive.

7. **Weather:** These are rain or shine events, In any case that the weather prohibits the event and the venue shuts it down, no refunds will be issued, but we will do our best to reschedule the event for a future date. For the Love of Shopping Events is not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation. No refunds will be made for weather, accident, health or other causes for non-participation.

8. **Refund:** Whether due to an accident, health or other causes for non participation, attendance or fulfillment your paid commitment, no refunds or credits will be given from 30 days of the date of the event. No refunds will be given after this date, no exceptions. If your business closes or you stop selling your product, the same rules apply. You cannot sell your spot or sublet to someone else.

9. **Clean Up:** All Vendors must leave the space as they found it, free of garbage, food, debris. If a vendor, vendors guest or vendors child leaves a mess, stains the rug, damages their space in any way which results in a charge to For the Love of Shopping's Event planners, you will be invoiced for the amount the venue charges and it must be paid in full within 24 hours.

_____: **Initial that you have read and agree with all Terms and Conditions**

For the Love of Shopping will be advertising this event by way of our Website, Facebook Page, Boosting the event, Social Media and ads in local papers, plus signage at the event. We want all our events to be successful for you as a vendor. We do ask that you share the event on your social media, post directly in the event on Facebook and tell your friends/family and if you have a website.

Vendor Waiver

**For the Love of Shopping, The City of Port Orange and their management and their participants, officers, agents and employees will not be held responsible for any liability claims, fire, theft or damage to person, business or products, including attorneys fees that may occur at the event.*

If an event gets cancelled due to a pandemic outbreak or Mother Nature/Act of God , we will do our best to reschedule for a future date if possible, but no refunds will be issued in this situation. If you cannot make the rescheduled date. no credits or refunds will be issued.

By signing this Agreement, I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to myself including, but not limited to, personal injury, disability, and death, illness, damage, loss, claim, liability, or expense, of any kind, that I may experience or incur in connection participation in this event.

On my behalf, I hereby release, covenant not to sue, discharge, and hold harmless For the Love of Shopping Event planners, it employees, agents, volunteers and representatives, of and from all claims, including all liabilities, actions, damages, costs or expenses of any kind arising out of or relating there to. I also understand and agree that this release includes any claims based on the actions, omissions, or negligence of For the Love of Shopping Event planners, its employees, agents, volunteers, and representatives, including if a COVID-19 infection occurs during, or after participation in any *For the Love of Shopping* Event. I also understand by not signing this release, I will not be able to participate in the event.

**We do highly recommend having your own liability insurance for the event, but not required.*

***I/We agree to all terms and conditions of the Vendor Application/Waiver by signing below.**

Signature(s)(by Hand)_____

Date_____

Print Name(s)_____

Please send signed application with payment to: **For the Love of Shopping**
1426 Harnden Rd W Port Orange, FL 32129 or Scan and email to fortheloveofshoppingfl@gmail.com and we will send you an invoice to pay online. Invoices will have to be paid within 72 hours of receiving them to secure your spot. There will be a \$20 fee for any returned checks.